

## Check-list and Order of Required Items for MGMT Project Pre-Proposals

### ➤ FILE 1: FHB Management Forms

- Application for Funding Cover Page
- Project Summary Page (*must fit within text box*)
- Current and Pending Support (CPS) Page (*complete one CPS per scientist*)
- Budget Justification Form
- Project Pre-Proposal Budget Page

### ➤ FILE2: Body of FHB Management Pre-Proposal

- Summary of Progress for Previously Funded Project – FY07 (*one page maximum*)
- Project Description (*five pages or less written text; ten pages or less in total including figures and tables*)
- References to Project Description
- Facilities and Equipment
- Collaborative Arrangements (i.e. description)
- Letters of intent from each collaborator and or Co-PI

### ➤ FILE 3: Curriculum Vita and Publication List (*maximum of four pages total per scientist*)

### ➤ FY06 Final Performance Report (*This component will be uploaded by the NFO to the EPS system.*)

## **RFP DEADLINES FOR FHB MANAGEMENT PRE-PROPOSALS**

**Pre-Registration Deadline:**

**August 31, 2007, 5:00 PM**

**Final Pre-Proposal Submission Deadline:**

**September 18, 2007, 5:00 PM**