# IMPORTANT DATES/DEADLINES

## Pre-Submission

➢ PIs submit Letters of Intent (LOI)                                    **July 12, 2019**
➢ CPCs respond to PIs regarding acceptance of LOIs into CP              **August 12, 2019**

## Pre-Registration/EPS System

➢ STEP 1:  Setup User access to EPS System *(First time submitters only)*

➢ STEP 2:  Complete Proposed Research Form *(<u>NOTE</u>:  This step should not be completed until you have received a response from the CP Coordinator to your Letter of Intent.)*

**Pre-Registration Begins:**                                           **July 29, 2019**
**EPS System Opens:**                                                  **August 1, 2019**
**Pre-Registration Ends:**                                             **August 30, 2019**

## Final Submission of Proposed Research Projects (PRP)

## <u>PI Check-list</u> of Required Items for PRP Submitted to Coordinated Project Committee

➢ Project Summary *(should not exceed 400 words)*

➢ Plan of Work *(should not exceed five pages including tables and figures)*

➢ Budget Justification Forms *(details required for all sections <u>and</u> subsections where funds are being requested)*

➢ Budget Page *(e-signature required, Adobe digitally signed is accepted)*
<u>NOTE</u>:  use either Individual or Multi-PI Budget forms; if 'Multi-PI Budget form is used, attach as a separate file (XLXS or PDF)

➢ Breeder Form *(required for all variety/germplasm development related proposed research projects)*

**Submission Deadline** - E-version received by CP Chair and the          **September 16, 2019**
                          NFO via email:

## Submission of Supporting Documents

## <u>Check-list</u> of Required Items to be uploaded to EPS System

➢ Curriculum Vitae and Publication List (PIs and Co-PIs)
➢ Current and Pending Support Form (PIs and Co-PIs)

**Submission Deadline (uploaded to EPS System)**                        **September 16, 2019**