

IMPORTANT DATES/DEADLINES

Pre-Submission

- PIs submit Letters of Intent (LOI) **July 12, 2019**
 - CP Coordinator respond to PIs regarding acceptance of LOIs into CP. **August 12, 2019**
 - CP Coordinator sends the standard protocols to all PIs whose proposed research was accepted into the CP. **August 19, 2019**
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Pre-Registration/EPS System

- STEP 1: Setup User access to EPS System (*First time submitters only*)
- STEP 2: Complete Proposed Research Form (*NOTE: This step should not be completed until you have received a response from the CP Coordinator to your Letter of Intent.*)

Pre-Registration Begins:

July 29, 2019

EPS System Opens:

August 1, 2019

Pre-Registration Ends:

August 30, 2019

Final Submission of PRP

PI Check-list of Required Items for Proposed Research Projects Submitted to the Coordinator of MGMT-CP

- Project Summary Form (*should not exceed 400 words*)
- Plan of Work (*should not exceed five pages*)
- Budget Justification Forms (*details required for all sections and subsections where funds are being requested*)
- Budget Page (*e-signature required*)
- IM-CP Form

Submission Deadline - E-version received by CP Coordinator and the NFO via email:

September 16, 2019

Submission of Supporting Documents

Check-list of Required Items to be uploaded to EPS System

- Curriculum Vitae and Publication (CV/Pubs) List (*PI and Co-PIs*)
- Current and Pending Support (CPS) Form (*PI and Co-PIs*)

Submission Deadline (uploaded to EPS System)

September 16, 2019