

## IMPORTANT DEADLINES

### Pre-Registration

- User Registration Form: The submission of this form will setup the PI's user account within the EPS System.
- Proposed Research Form: Information submitted on this form pertains to the proposed research being submitted and will be used by the NFO to configure the EPS System for each PI.

**Pre-Registration Deadline:**

**August 30, 2013**

### Check List of Required Items for Individual Project Pre-Proposals

- **FILE 1: Project Pre-Proposal** (*complete in order below*)
  - Application for Funding Cover Page
  - Project Summary Form (*must fit within text box*)
  - Summary of Progress for Ongoing Funded Project(s) – FY13 (*one page maximum per project*)
  - Project Description (*five pages or less written text; ten pages or less in total including figures and tables*)
  - References to Project Description
  - Facilities and Equipment
  - Description of Collaborative Arrangements
  - Letters of intent from each collaborator and/or Co-PI
  - Budget Justification Form
  - Project Pre-Proposal Budget Form (*use either Individual or Multi-PI Budget forms; if 'Multi-PI Budget form is used, convert to PDF and upload separately (from File 1) to the EPS System*)
- **FILE 2: Curriculum Vitae and Publication List** (*maximum of four pages total per scientist*)
- **FILE 3: Current and Pending Support Form**

**Submission of FY14 Pre-Proposal Deadline:**

**September 17, 2013**